

In accordance with the Statute of the Bled School of Management, at its 4/2023 regular session of the Senate of the Bled School of Management held on 16 May 2023, the following was adopted:

Regulation on students with special status at the College of Management Bled

I. GENERAL PROVISIONS

Article 1

(subject matter of regulation)

This Regulation governs:

- the conditions for obtaining special student status;
- the procedure for obtaining special student status;
- possible methods of adaptation of the learning environment and the manner of implementation of studies and fulfilment of study obligations at the College of Management Bled (hereinafter: VM Bled).

Article 2

In this Regulation, expressions referring to persons and written in the masculine grammatical form shall be used as gender-neutral for both female and male genders.

Article 3

(purpose)

Students who demonstrate significant achievements in the field of sport, arts and culture, as well as students with special needs, may obtain special status in the study process at VM Bled.

Special statuses are:

- student athlete status;
- student artist/cultural worker status;
- student with special needs status.

Article 4

(basis for study adaptations)

Unlike other students, the students referred to in the previous Article face special circumstances or burdens which prevent or hinder their full and effective inclusion and participation in the study process. For the acquisition of necessary knowledge and competences and for the successful completion of studies, students with special status are entitled to adapted conditions for education.

II. OBTAINING SPECIAL STATUS

Article 5

(application for special status)

A student shall submit an application, as a rule upon enrolment in the first year, higher year or graduation year, to the Student Affairs Office. The student shall state in the application the category of special status for which they are applying. The application shall be completed on a special form which is an annex to this Regulation (Annex 1).

If the application is incomplete or unclear, or if the student does not attach supporting documents while stating relevant reasons for obtaining special status, the Student Affairs Office shall, within

five working days of receipt of the application, invite the student to complete the application within three (3) days of receipt of the request, by remedying deficiencies or attaching appropriate evidence referred to in Articles 6, 7 and 8 of this Regulation.

If the student fails to remedy the deficiencies or fails to submit the required supporting documents within the deadline, the Commission for Study Affairs of the Bled School of Management shall dismiss the application by decision. An appeal against this decision is possible to the Dean.

III. CRITERIA FOR OBTAINING SPECIAL STATUS AND EVIDENCE

Article 6

(criteria for student athlete status)

The student shall attach appropriate evidence to the application depending on the type of special status for which they are applying.

A candidate who may exercise rights arising from student athlete status is:

- a categorised athlete;
- a student who is officially appointed by a national sports federation as a coach of a national team or of an individual categorised athlete.

A categorised athlete referred to in the first indent of the previous paragraph is an athlete who, on the basis of categorisation by the Olympic Committee of Slovenia – Association of Sports Federations (hereinafter: OKS-ZŠZ) and the Paralympic Committee of Slovenia, has obtained one of the following titles: world-class athlete, international-class athlete, prospective-class athlete, national-class athlete, youth-class athlete.

Proof of categorisation is an official certificate of status issued by the High Performance Sport Board at OKS-ZŠZ.

The rights arising from student athlete status may also be exercised by a student who is officially appointed by a national sports federation as a coach of a national team or of an individual categorised athlete and is directly involved in the preparation and implementation of programmes of categorised athletes. Proof of fulfilment of these conditions is a certificate issued by OKS-ZŠZ for the current academic year.

Article 7

(criteria for student artist/cultural worker status)

A candidate who may exercise rights arising from student artist/cultural worker status is:

- a member of a national or international society or federation of societies in the field of arts;
- a student with a certificate of cultural worker status;
- a student with publicly recognised artistic works.

A member of a national or international society or federation of societies in the field of arts referred to in the first indent of this Article is an artist/cultural worker who, upon meeting the criteria of the relevant institutions, is a member of a society or federation in the following artistic fields: musical, visual, film, theatrical, dance, literary, photographic or other artistic activities.

Proof of membership is an official certificate of membership issued by the respective national or international society or federation of societies in the field of arts.

A certificate of cultural worker status is issued by the Ministry of Culture.

A candidate claiming recognition of artist/cultural worker status on the basis of publicly recognised artistic works must submit a curriculum vitae and a chronological list of works performed, according to the activity in which they are engaged.

The criteria of public recognition of artistic works are:

- publicly published professional critique of the artistic work;

- awarded artistic work/achievement in national or international competition in the previous or current academic year.

The candidate shall submit the following evidence of public recognition of the artistic work/achievement:

- a copy of a publicly published critique of the artistic work/achievement; or
- a photocopy of a national or international award or recognition in an artistic competition; or
- an official certificate of artistic achievement issued by the Ministry of Culture.

The status of student artist/cultural worker lasts for one academic year with the possibility of extension.

Article 8

(criteria for student with special needs status)

A candidate who may exercise rights arising from student with special needs status is a student who, due to long-term impairments, disorders, deficits or illnesses (hereinafter: difficulties), faces barriers that hinder their full and effective participation in the implementation of study programmes.

This refers to a person with:

- partial or complete loss of vision (partially sighted and blind students);
- partial or complete loss of hearing (hard of hearing and deaf students);
- speech and language difficulties (communication difficulties);
- mobility impairments;
- long-term illness (illness that does not resolve after three months) or chronic illness.

The status of student with special needs is granted, taking into account the type of difficulties, for part or the entire duration of studies.

Article 9

(evidence)

Appropriate documents proving the status of a student with special needs are:

- decision on placement issued by the Educational Institution of the Republic of Slovenia;
- expert opinion of the commission for placement of children with special needs;
- decision of the Centre for Social Work;
- report and opinion of the expert commission for classification of children and adolescents;
- decision of the Pension and Disability Insurance Institute of Slovenia;
- medical certificate issued by a medical specialist, from which it is evident that it is a chronic illness or an illness expected to last at least three (3) months and affecting the student's ability to perform study obligations.

The student shall demonstrate active participation in activities referred to in the preceding Articles of this Chapter by submitting a certificate issued by the competent authority, president, coordinator, head or coach of the activity.

The certificate and opinion must be accompanied by a description and presentation of the activity, previous work, frequency of activity and justification for the reasons for which the status should be granted according to the following categories:

- student active in sports activities: attendance at training, attendance at competitions, key player, competition achievements;
- student active in cultural activities: number of published works, number of exhibitions, attendance at rehearsals, number of performances.

Article 10

(decision on application for special status)

The application for special status shall be decided by the Commission for Study Affairs of VM Bled (KŠZ VM Bled), which adopts a decision granting or refusing the requested special status.

The decision shall also specify the period for which the status is granted. As a rule, the student is granted special status for one academic year with the possibility of extension.

After completion of the procedure, the chair of the commission issues a decision with appropriate reasoning. The student has the right to appeal against the decision of the KŠZ VM Bled to the Dean within eight (8) days of receipt of the decision.

Article 11

(rights)

A student who obtains special status, and is thereby granted special study conditions, must fulfil all obligations prescribed by the study programme, while being granted the following rights:

- preferential treatment in selection procedures in case of enrolment limitation;
- adaptations of the implementation of study programmes and additional professional assistance in studies, whereby they may progress and complete studies in a longer period than provided for by the study programme, while retaining other student rights and benefits defined by legislation.

For progression and completion of studies in a longer period than provided for by the study programme, students must submit a written request, to which they attach the decision on special status as evidence.

Article 12

(termination of special status)

A student with special status who does not fulfil their obligations loses the right to special educational conditions under this Regulation. This is decided by the Commission for Study Affairs of VM Bled.

Article 13

This Regulation on students with special status at the Bled School of Management, its amendments and supplements shall be adopted by the Senate of VM Bled.

Article 14

This Regulation on students with special status at the Bled School of Management shall enter into force on the day following its adoption by the Senate of VM Bled and shall be published on the website of VM Bled.

Article 15

This Regulation may be amended in the same manner as it was adopted. Amendments and supplements to this Regulation shall enter into force on the day following their adoption by the Senate of VM Bled and shall be published on the website of VM Bled.

Reference number: VM-P-014/2023

Date: 16 May 2023

Chair of the Senate of VM Bled
mag. Tadeja Krašna

Annex 1

Application for obtaining special student status

1. Name and surname: _____

Enrolment number: _____

Study programme: _____

Year of study: _____

2. In the academic year / I apply for the status (circle the status applied for):

- student top athlete;
- student recognised artist/cultural worker;
- student with special needs.

3. I attach the following appropriate supporting documents (circle the documents attached for the status applied for):

a. Student top athletes:

- certificate of the Olympic Committee of Slovenia on the status of a categorised athlete (world-class athlete, international-class athlete, prospective-class athlete, national-class athlete, youth-class athlete) or
- certificate of sports achievements at national or international level for non-Olympic sports disciplines or
- certificate of the Sports Federation for Persons with Disabilities of Slovenia – Paralympic Committee of Slovenia on sports achievements at national or international level or
- certificate of the competent sports authority in the home country for foreign students or certificate of the Olympic Committee of Slovenia on official appointment as coach of a national team or coach of an individual categorised athlete and on direct involvement in preparation and implementation of the programme of the categorised athlete.

b. Student recognised artists/cultural workers:

- primary documents are: evidence of awards or recognitions for outstanding achievements in the artistic field issued by competent institutions at national or international level (without primary evidence the status is not possible), certificate of the Ministry of Culture on cultural worker status or artistic achievement;
- secondary documents have a supplementary and explanatory role and are: bibliographic data of the candidate or critical references from the artistic field, evidence of membership in national or international organisations in the field of arts and other certificates of active artistic engagement at national or international level.

c. Students with special needs:

- decision on placement issued by the Educational Institution of the Republic of Slovenia;
- expert opinion of the commission for placement of children with special needs;
- decision of the Centre for Social Work;
- report and opinion of the expert commission for classification of children and adolescents;
- decision of the Pension and Disability Insurance Institute of Slovenia;
- medical certificate issued by a specialist doctor, from which it is evident that it is a chronic illness or an illness expected to last at least three (3) months and affecting the student's study obligations.

4. I request that the KŠZ VM Bled also decides on the scope and manner of exercising the rights of a student with special status for the following subjects:
